

**Village of Chagrin Falls**  
**Bureau of Fire Prevention**  
 21 West Washington Street Chagrin Falls, Ohio 44022  
 (440) 247-8281 Fax (440) 247-2068

Occupancy/  
 Business Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 Owners Name \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 Building Owner \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_  
 Emergency Contacts After Hours Name \_\_\_\_\_ Telephone \_\_\_\_\_

**THE FOLLOWING ITEMS ARE IN VIOLATION AND MUST BE CORRECTED IMMEDIATELY**

**ADMINISTRATION 1301:7-7-01 C.F. CODIFIED 1503**

- Failure to obtain proper permits **OAC 105**
- Outdoor fires **C.F. CODIFIED 1503.01**
- Occupancy without permits **C.F. CODIFIED 1503.12**
- Other \_\_\_\_\_

**GENERAL PRECAUTIONS AGAINST FIRE 1301:7-7-03**

- Combustible materials interior/exterior **OAC 304**
- Combustible material storage **OAC 315**
- Other \_\_\_\_\_

**FIRE SERVICE FEATURES 1301:7-7-05 C.F. CODIFIED 1503**

- Fire lane **OAC 503**
- Premises identification **OAC 505**
- Key box/key box maintenance **C.F. CODIFIED 1503.11**
- Hazards to firefighters **OAC 507**
- Hydrant access **OAC 508.5.5**
- Other \_\_\_\_\_

**BUILDING SERVICE & SYSTEM 1301:7-7-06**

- Working space and clearance **OAC 605.3**
- Multiplug adapters **OAC 605.4**
- Extension cords **OAC 605.5**
- Other \_\_\_\_\_

**FIRE RESISTANCE-RATED CONTRUCTION 1301:7-7-07**

- Openings in partition/walls/ceilings **OAC 703**
- Other \_\_\_\_\_

**FIRE PROTECTION SYSTEM 1301:7-7-09**

- Automatic sprinkler systems **OAC 903 C.F. CODIFIED 1503.09**
- Alternative automatic fire-extinguishing systems **OAC 904**
- Standpipe systems **OAC 905 C.F. CODIFIED 1503.10**
- Portable fire extinguishers **OAC 906**
- Fire alarm and detection systems **OAC 907 C.F. CODIFIED 1503.08**
- Fire department connections **OAC 912 C.F. CODIFIED 1503.10**
- Other \_\_\_\_\_

**MEANS OF EGRESS 1301:7-7-10**

- Occupant load **OAC 1004**
- Illumination **OAC 1006**
- Doors, gates and turnstiles **OAC 1008**
- Exit signs **OAC 1011**
- Other \_\_\_\_\_

**HAZARDOUS MATERIALS 1301:7-7-27**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OTHER**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**COMMENTS / DETAIL OF VIOLATION**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CORRECTION TIME LIMITS**

- Immediate \_\_\_\_\_  30 Days \_\_\_\_\_  Other \_\_\_\_\_

To effectively protect life and property, the Village of Chagrin Falls Bureau of Fire Prevention must enforce the correction of all fire hazards. This duty and authority is established in provisions of State Law and Local Ordinances. The Village of Chagrin Falls assumes no liability or responsibility for failure to report violations that may exist, and makes no guarantee whatsoever that future violation cannot or will not occur.

Reinspection Date: \_\_\_\_\_ Officer \_\_\_\_\_  
 Reinspection Date: \_\_\_\_\_ Officer \_\_\_\_\_  
 Reinspection Date: \_\_\_\_\_ Officer \_\_\_\_\_

\_\_\_\_\_  
 Fire Prevention Officer

\_\_\_\_\_  
 Owner / Occupant

## COMMON EXPLANATIONS TO OWNER/OCCUPANT

**ADMINISTRATION:** Permits are required for construction and open burning within the Village. They are also required for tents on public property and prior to conducting business in commercial occupancies.

**GENERAL PRECAUTIONS AGAINST FIRE:** Excessive or improper storage of combustibles at the interior or exterior of an occupancy. Storage of combustible materials within 24" of a ceiling in an occupancy. Storage of combustible materials within 18" of ceiling in an occupancy with an approved water-based fire protection system.

**FIRE SERVICE FEATURES:** Fire lane maintenance including obstructions and approved identification. Approved occupancy and property address identification. Key boxes are required on all commercial and educational occupancies, as well as multi-family dwellings which are designed for occupancy by more than two families. Key box keys shall be functional and updated by the occupants as needed. Hazards to firefighters including trapdoors, shaft ways and pitfalls. A 3' circumference clearance around fire hydrants.

**BUILDING SERVICE & SYSTEM:** 30" of clearance shall be maintained to all control panels. Unapproved multiplug and non-fused power strips are prohibited. Extension cords shall not be a replacement of permanent wiring. All wiring, junction boxes, cover plates, panels, lights, cords to appliances, etc. shall be in good condition and covered as to not impose any hazards.

**FIRE RESISTANCE-RATED CONSTRUCTION:** Openings, penetrations and breaches in walls, ceilings and floors are prohibited unless sealed with an approved fire stopping by authorized personnel.

**FIRE PROTECTION SYSTEMS:** Automatic sprinkler systems, pre-engineered kitchen hood systems and fire alarm systems shall have their required inspection, testing and maintenance by authorized personnel. All standpipes and fire department connections shall be properly maintained, kept free from obstructions and adequately labeled. All portable fire extinguishers shall be serviced and tagged annually, they shall also be mounted in an approved location and kept free from obstructions. Extinguishers shall be at minimum of the 2a, 10bc type.

**MEANS OF EGRESS:** Posted occupant loads are required and shall be complied with in all places of assembly. Aisles and corridors shall maintain proper illumination of a minimum one foot of candle power at the floor. All exit and emergency lighting are present to afford occupants ability to safely egress an occupancy in the event of a power failure, these systems include primary and secondary power which shall be maintained.

### **GENERAL HAZARDOUS CONDITIONS WHICH INCLUDE BUT ARE NOT LIMITED TO:**

1. Dangerous conditions which are liable to cause or contribute to the spread of fire.
2. Conditions which would interfere with the efficiency of fire protection equipment.
3. Obstructions to fire escapes, passageways, stairs, etc.
4. Accumulations of grease on kitchen cooking equipment, or oil, grease or dirt on or around mechanical equipment.
5. Defective electrical, mechanical equipment or improper installation of same.
6. Accumulation of rubbish, waste, paper boxes, shavings or any excessive or unsafe storage or any combustible material.

**IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE PLEASE CONTACT  
THE FIRE PREVENTION BUREAU AT 440-247-8281.**